

Dean's Instruction No. 21D/2020 ACTIVATION OF THE CRISIS PLAN

Following the current measures issued by the Ministry of Health of the Czech Republic in connection with the COVID-19 disease

I am launching a crisis plan as instructed by the Dean' Instruction No. 20D/2020.

At the same time, the faculty crisis committee is established.

Current measures:

Staff and PhD students

- (1) Team leaders may allow their staff to have home office. Team leaders will keep records of the staff and PhD students at home office.
- (2) PhD students (full-time and part-time) in Czech and English degree programs who do not have an employment relationship with the FEE UWB will fulfill their study obligations by self-study outside the University of West Bohemia using electronic means of communication with the supervisor or other FEE staff.
- (3) To PhD students (full-time and part-time) in Czech and English degree programs who have an employment relationship with the FEE UWB, the conditions set for the employees of the FEE, according to paragraph 1, apply equally.
- (4) Course guarantors decide on the method of providing the teaching with regard to current epidemiological regulations and will inform students.
- (5) Activities such as language courses, trainings, workshops for employees, etc. may take place only in an online form.
- (6) Conferences, meetings, etc. are preferred in an online form. If this is not possible, the spacing of at least 2 meters must be kept between the participants.
- (7) Students of doctoral study programs will handle study matters using electronic communication.

Students of the Bachelor's and Master's degree programs

Open hours of the Study office are limited. The individual official days are divided according to the types of study as follows:

- a. Monday – reserved for full-time students of follow-up master degree programs,
- b. Wednesday - reserved for full-time students of bachelor degree programs,
- c. Friday - reserved for students of the combined form.

Students can handle their affairs by electronic means of communication.

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