

Dean's Decree No. 2/2022

on the requirements of admission to study for the academic year 2023/2024

The Dean of the Faculty of Arts of the University of West Bohemia announces, in accordance with Section 49 of Act No. 111/1998 Coll, the admission procedure for the academic year 2023/2024:

Study programme	Form of study	Length of study	Applicants/Accepted 2023/2024	
BACHELOR STUDY PROGRAMMES				
Archaeology	Full-time	3	75/33	
Foreign Languages for Business – French	Full-time	3	26/9	
Foreign Languages for Business – Russian	Full-time	3	97/51	
Foreign Languages for Business – German	Full-time	3	112/44	
Philosophy	Full-time	3	79/26	
History	Full-time	3	130/58	
Humanities Studies	Full-time,	3	246/111	
	Combined		109/54	
Cultural Studies of the Middle East	Full-time	3	45/13	
International Relations – Regional Studies with specialisation	Full-time	3	309/140	
- British and American Studies				
- European Studies				
Social and Cultural Anthropology	Full-time	3	103/41	
	Combined	3	21/10	

Social Work	Full-time	3	144//71	
Society and Politics with specialisation - Sociology - Political Science	Full-time	3	184/66	
FOLLOW-UP MASTER STUDY PROGRAMMES				
Area Studies: Bavarian Studies	Full-time	2	22/14	
Archaeology	Full-time	2	11/3	
Development and Globalization	Full-time	2		
Philosophy for Artificial Intelligence	Full-time	2	21/7	
Humanities Studies	Full-time	2	25/12	
Cultural Studies of the Middle East	Full-time	2	14/8	
International Relations with specialisation - Security Studies - Politics in the European Union	Full-time	2	69/38	
Modern History	Full-time	2	39/23	
Political Science with specialisation - Challenges for Liberal Democracy - Public Policies	Full-time	2	19/9	
Social and Cultural Anthropology	Full-time	2	21/7	
Sociology	Full-time	2	19/10	
Teaching French at Secondary Schools	Full-time	2	15/13	
DOCTORAL STUDY PROGRAMMES				
Archaeology	Full-time, combined	4	5/4	
History and Philosophy of Science and Technology	Full-time, combined	4	4/2	
International Relations	Full-time, combined	3	9/1	
Modern History	Full-time, combined	3	9/4	

DOCTORAL STUDY PROGRAMMES IN ENGLISH				
Archaeology	Full-time, combined	4	1/1	
History and Philosophy of Science and Technology	Full-time, combined	4		
Modern History	Full-time, combined	3		

Application deadline and payment of the administrative fee for the admission procedure

Applications are only accepted electronically at <http://eprihlaska.zcu.cz>.

The deadline for applications for Bachelor and follow-up Master programmes is **30 April 2023**.

The deadline for applications for Doctoral studies is **30 April 2023**.

The fee for each application is CZK 500 due no later than 30 April 2023 for Bachelor and follow-up Master studies and 30 April 2023 for Doctoral studies.

The payment details for the fee will be automatically generated when you submit your online application for a specific programme. It is only then that you will be given the account number, variable symbol and specific symbol that is assigned to you and to this one application only. Therefore, when paying fees for multiple applications, you must also pay each individual fee separately according to the unique details. If you pay the fee in the wrong way, the admission procedure will be terminated. Therefore, please check <http://eprihlaska.zcu.cz> to ensure that your fee has been remitted correctly.

Dates of entrance examinations

Entrance examinations for Bachelor and follow-up Master programmes will take place in the week of **12-16 June 2023**.

The alternate dates for the entrance examinations for Bachelor and follow-up Master programmes will take place in the week of **19-23 June 2023**.

The entrance examination for Doctoral programmes will take place during the week of **12-16 June 2023**.

Invitations to the entrance examination

The Faculty sends invitations to the entrance examination only electronically to the applicant's e-mail. The date, venue and other relevant information will be published on the Faculty's website no later than three weeks before the date of the entrance examination.

Admission requirements

The Dean reserves the right to announce supplementary admissions to selected study programmes. The supplementary admission procedure will be advertised on 1 May 2023 by a Dean's decree on the website of the Faculty of Arts.

Fee for studies in English language

The fee is determined by the Decree of the Rector of UWB and for the academic year 2023/2024 it is set at EUR 4000/year.

The payment can be spread over 4 instalments, the first instalment is EUR 1000 and then 3 times EUR 1000.

Instructions for payment of the fee will be given in the Decision on the Fee for Study in a Foreign Language, which is issued after enrolment.

Admission to Bachelor studies is conditional on secondary school education completed with a school-leaving examination and successful completion of the entrance examination. Applicants must provide proof of successful completion of the school-leaving examination with an officially certified copy of the school-leaving certificate delivered to the Student Office by 3 p.m. on 21 June 2023. Applicants must provide a certified copy of their school-leaving certificate for each study programme. An applicant will pass the entrance examination if his/her ranking number based on the score obtained in the entrance examination is lower than or equal to the number of applicants who are to be admitted to the programme. The number of admissions in the first and second rounds shall be determined by the Admissions Board at its first meeting. The entrance examination for all Bachelor degree programmes shall take the form of a written test or an oral examination. If the number of applicants is less than or equal to the number of applicants who can be admitted to a given study programme, the Dean, in agreement with the Head of Department and the guarantor of the study programme, may decide to admit all applicants who have fulfilled the legal requirement without holding an entrance examination.

Completing secondary education abroad

If you have completed secondary school abroad, you must:

- Meet the conditions for the assessment of foreign education for the purposes of the admission procedure in accordance with Rector's Directive No. 34R/2017 and the Decree of the Dean of the Faculty of Arts No. 3/2022 and provide the documents prescribed therein; or
- submit the original or an officially certified copy of the nostrification (validation of foreign education) or an equivalent form resulting from the concluded and valid international treaties of the Czech Republic on mutual recognition of secondary education.

Conditions of the admission procedure for individual Bachelor study programmes:

Archaeology

The entrance exam comprises of a written test containing questions of archaeology (mainly archaeology of Bohemia), history, and geography.

Foreign Languages for Business

The entrance examination is held in the form of written tests: 1) in the chosen profile language, i.e., French (level B1 of CEFR), or German (level B1 of CEFR), or Russian A2 of CEFR; 2) in English (level B2). The tests check, in the form of multiple-choice questions, lexical and grammatical knowledge and skills in the specified foreign languages and knowledge of the culture, history and geography of the respective language areas.

Due to the nature of the study programme, the examination also includes a written test in Czech language, which is aimed at determining the level of the applicant's lexical and grammatical knowledge. It is assumed that the applicant has successfully passed the secondary school leaving examination in Czech or Slovak and that foreigners outside the Czech Republic and Slovakia have at least basic knowledge of the Czech language, which shall be intensively deepened. The tests do not examine knowledge of literature or literary theory.

Philosophy

The entrance exam comprises of an interview, during which the admission board shall assess the applicant's knowledge of philosophy and motivation to study the field. The knowledge assessment is based on a list of

read literature that the applicant shall provide at the exam. The applicant is also recommended to bring examples of their own (especially school) work related to the field, if the candidate has any.

History

The entrance exam comprises of a written test, which contains fifty questions of the world and Czech history, philosophy, art history, and a general political and cultural-historical knowledge.

Humanities Studies

The entrance exam comprises of a written test, which contains question examining general cultural knowledge and applicant's studying capacities. In particular, it examines the ability to work with Czech scholarly texts – text comprehension, analysis and interpretation, including the knowledge of the Czech language.

Cultural Studies of the Middle East

The entrance exam comprises of a written test consisting of 70 questions of the culture, history and religion of the Middle East and North Africa regions, and of a general knowledge (social sciences, history, art, etc.).

International Regional Studies

Specialisation: British and American Studies

European Studies

The entrance exam comprises of a written test, which contains sixty questions of the basics of social science, realities of contemporary international politics, human geography, and modern political history.

Social and Cultural Anthropology

The entrance exam comprises of a written test containing fifty questions of social sciences and humanities, Czech and international literature, art history, and of a general cultural knowledge. Due to the nature of the programme, the entrance exam also includes a written test with ten questions verifying basic knowledge of the English language.

Social Work

The entrance exam is a written test with questions on the basics of social sciences, general cultural, historical, and political knowledge, and on the area of social work.

Society and Politics

Specialisation: Sociology

Political Science

The entrance exam comprises of a written test containing questions of the basics of social science and general cultural, historical, and political knowledge; the test also contains questions assessing the knowledge of English language.

Admission to follow-up Master studies is conditional on the completion of a Bachelor or Master study programme and passing the entrance exam. Students who graduated with honours from the same study programme on the bachelor level will be admitted without an entrance exam, unless their number exceeds the expected number of admitted students. The applicants prove their successful completion of Bachelor or Master studies by presenting an officially certified copy of the diploma or the university's confirmation of passing the state final exams to the Student Office by 3 p.m. on 21 June 2023. Applicants must submit a certified copy of their Bachelor's or Master's degree for each study programme. An applicant will pass the entrance examination if his/her ranking number based on the score obtained in the entrance examination is lower than or equal to the number of applicants who are to be admitted to the programme. The number of admissions in the first and second rounds shall be determined by the Admissions Board at its first meeting. The entrance examination for all study programmes shall take the form of a written test or an oral examination, or the combination of these, in accordance with the requirements set out below.

Successful completion of a Bachelor's or Master's degree programme abroad

If you have completed a university degree abroad, you must:

- Meet the conditions for the assessment of foreign education for the purposes of the admission procedure in accordance with Rector's Directive No. 34R/2017 and the Decree of the Dean of the Faculty of Arts No. 3/2022 and provide the documents prescribed therein; or
- submit the original or an officially certified copy of the nostrification (validation of the recognition of foreign university education in the Czech Republic) or an equivalent form resulting from the concluded and valid international treaties of the Czech Republic on mutual recognition of education.

Conditions of the admission procedure for individual follow-up Master study programmes:

Area Studies: Bavarian Studies

The entrance exam consists of a written test in the German language and the knowledge of cultural and linguistic facts about Germany (with an emphasis on Bavaria) and an interview in German (the student's motivation for the selected study programme, grasp on the Czech-German and Czech-Bavarian relations within the European context, knowledge of the current affairs in the area, presentation of the bachelor thesis or the student's other potential activities related to Czech-German and Czech-Bavarian relations or their experience with living, studying or working in Germany).

Archaeology

The entrance exam comprises of an oral interview, during which the committee shall assess the applicant's knowledge of archaeology and their motivation to study.

Development and Globalization

The entrance exam is conducted in English in the form of an oral interview with the applicant about his/her motivation to study and the plan of the diploma thesis. Prior to the oral interview, the applicant shall send a cover letter of at least 2 pages in English by the date set by the Department, in which the student presents the purpose of the thesis.

Philosophy for Artificial Intelligence

The entrance exam is taken in the form of a written test and an oral interview. The written part tests the applicant's ability to think analytically (solving logical problems) and to work with a foreign-language technical text (interpreting a technical text in English). The oral interview tests the candidate's knowledge of the main topics of the study programme and overall motivation to study. The questions will be based on the list of literature brought by the candidate and on the applicant's own work (qualification theses or seminar papers) thematically related to the study programme.

Humanities Studies

The entrance examination has the form of an interview during which the committee assesses the applicant's general cultural knowledge and overall study motivation. The exam is focused on questions about philosophy, history, religious studies, and the history and theory of art (literature, painting, sculpture, architecture, and film) of the European countries above all, but they can have a global context as well. The questions are based on the applicant's list of specialised literature and their own qualifying work (bachelor or diploma thesis). This thesis is not required to be related to the study field.

Cultural Studies of the Middle East

The entrance exam takes the form of a written test, which contains 60 questions focused on the culture, history, and religion of the Middle East and North Africa region with an emphasis on the 20th and 21st century as well as the basics of selected humanities and social sciences.

International Relations

Specialisation: Security Studies

Politics in the European Union

The entrance exam comprises of a written test containing forty questions of the realities of contemporary international politics, modern political history, international organisations, international security, and political geography.

Modern History

The entrance exam takes the form of an oral interview, during which the committee assesses the applicant's knowledge of world and Czech history and general cultural and historical outlook, and evaluates their motivation and intellectual and personal aptitude for studying. The interview questions will be based on a reading list that the applicant must provide at the entrance examination.

Political Science

The entrance exam takes the form of a written test containing 40 questions that cover the realities of contemporary politics, the development of political thinking, the basics of political theory and political philosophy, comparative political science, and political geography.

Social and Cultural Anthropology

The entrance exam takes the form of a written test containing 50 questions from anthropological disciplines (social and cultural anthropology, biological anthropology, and applied anthropology); the test may also include additional questions from social sciences and humanities, Czech and foreign literature, art history, and international relations.

Sociology

The entrance exam takes the form of a written test, which contains questions covering the methods of social science research, the analysis of sociological data, classical and contemporary sociological theory, and general sociology. Since the study requires advanced knowledge of the English language and at least a basic knowledge of scholarly social science terminology in English, some of the exam questions are formulated in the English language.

Teaching French at Secondary Schools

To be admitted, one must have completed a Bachelor study programme specialised in the French language and passed an interview in French assessing the knowledge of French philology and the motivation for teaching occupation.

To be admitted to a doctoral study programme the applicant must have completed a Master study programme and passed an interview. The applicants shall present a document confirming they have completed master studies by the day of the entrance exam at the latest. During the entrance interview, the applicants present the intended project of their dissertation and their other publication activities if they have any. The applicants can present their own dissertation topic if it complies with the focus of the doctoral programme. However, we ask them to first choose from the proposed topics published at ww.ff.zcu.cz. The assessment is based on the overall expert knowledge and readiness of the applicants for doctoral studies.

Successful completion of a Master's degree programme abroad

If you have completed a university degree abroad, you must:

- Meet the conditions for the assessment of foreign education for the purposes of the admission procedure in accordance with Rector's Directive No. 34R/2017 and the Decree of the Dean of the Faculty of Arts No. 3/2022 and provide the documents prescribed therein; or
- submit the original or an officially certified copy of the nostrification (validation of the recognition of foreign university education in the Czech Republic) or an equivalent form resulting from the concluded and valid international treaties of the Czech Republic on mutual recognition of education.

Submission of attachments to the application for a doctoral study programme:

The application must be submitted electronically and must be supplemented by the following attachments:

Required:

- structured CV
- a brief statement of reasons for the application
- a dissertation project of approximately 3-8 pages, including a list of relevant literature. In the project, the applicant shall also explain the reasons for the choice of the thesis topic.

Optional:

- proof of work experience
- list of publications, etc.

This Decree shall enter into force and effect on 13 December 2022.

PhDr. David Šanc, Ph.D., m. p.