

Amendment No. 1 to Dean's Decree No. 1/2023 and No. 1/2024

on the requirements of admission to study for the academic year 2024/2025

The Dean of the Faculty of Arts of the University of West Bohemia in Pilsen announces the additional admission procedure for the academic year 2024/2025 according to Section 48 et seq. of Act No. 111/1998 Coll., on Higher Education and on Amendments and Additions to Other Acts, to the following study programmes:

Study programme	Form of study	Length of study	Applicants/Accepted 2023/2024	
BACHELOR STUDY PROGRAMMES (IN THE CZECH LANGUAGE):				
Archaeology	Full-time	3	76/36	
Foreign Languages for Business – Specialisation English – French	Full-time	3	27/16	
Foreign Languages for Business – Specialisation English – Russian	Full-time	3	91/49	
Foreign Languages for Business – Specialisation English – German	Full-time	3	85/64	
Philosophy	Full-time	3	89/49	
History	Full-time	3	165/95	
Humanities Studies	Full-time, combined	3	266/179 111/76	
Cultural Studies of the Middle East	Full-time	3	70/44	
International Relations – Regional Studies with specialisation - British and American Studies	Full-time	3	357/193	

- European Studies				
Social and Cultural Anthropology	Full-time, combined	3 3	139/102 55/29	
Social Work	Full-time	3	179/70	
Society and Politics with specialisation	Full-time	3	192/106	
- Sociology				
- Political Science				
FOLLOW-UP MASTER STUDY PROGRAMMES (IN THE CZECH LANGUAGE):				
Area Studies: Bavarian Studies	Full-time	2	18/15	
Archaeology	Full-time	2	7/3	
Philosophy for Artificial Intelligence	Full-time	2	15/3	
Humanities Studies	Full-time	2	28/9	
Cultural Studies of the Middle East	Full-time	2	20/9	
International Relations with specialisation	Full-time	2	50/18	
- Security Studies				
- Politics in the European Union				
Modern History	Full-time	2	27/12	
Political Science with specialisation	Full-time	2	32/20	
- Challenges for Liberal Democracy				
- Public Policies				
Social and Cultural Anthropology	Full-time	2	22/13	
Sociology	Full-time	2	40/25	
DOCTORAL STUDY PROGRAMMES (IN THE CZECH LANGUAGE):				
Archaeology	Combined	4	10	
Ethnology and Cultural Studies	Full-time	3		
History and Philosophy of Science and Technology	Full-time, combined	4	3/3 1/1	

International Relations	Full-time, combined	3	3/1 3/0	
Modern History	Full-time, combined	3	2/2 1/0	
DOCTORAL STUDY PROGRAMMES (IN ENGLISH):				
Archaeology	Combined	4	0/0	
History and Philosophy of Science and Technology	Full-time, combined	4	0/0	
Modern History	Full-time, combined	3	3/0	

Application deadline and payment of the administrative fee for the admission procedure:

Applications can only be submitted electronically at <http://eprihlaska.zcu.cz>.

The deadline for applications is **31 August 2024**.

The fee for each application is **CZK 500,-** due no later than **31 August 2024**.

When the application is submitted, the details for the payment of the admission fee are automatically generated. Each application is assigned a unique variable and specific symbol. If the fee is not paid within the specified deadline, the admission procedure will be terminated.

Dates of entrance examinations:

Entrance examinations for Bachelor and follow-up Master programmes will take place in the week of **9–13 September 2024**.

The entrance examination for Doctoral programmes will take place during the week of **9–13 September 2024**.

Invitations to the entrance examination:

The Faculty sends invitations to the entrance examination only electronically to the applicant's e-mail. The date, venue and other relevant information will be published on the Faculty's website no later than three weeks before the date of the entrance examination.

Fee for studies in English language:

The fee is determined by the Decree of the Rector of UWB and for the academic year 2024/2025 it is set at EUR 4000/year.

The payment can be spread over 4 instalments, the first instalment is EUR 1000 and then 3 times EUR 1000.

The due date for payment of the foreign language tuition fee and payment information is set out in the Decision on the Fee for Study in a Foreign Language, which will be issued after enrolment.

Admission requirements for the Bachelor study programmes:

Admission to Bachelor studies is conditional on secondary school education completed with a school-leaving examination and successful completion of the entrance examination. Applicants must provide proof of successful completion of the school-leaving examination by uploading an officially certified copy of the school-leaving certificate into the e-application form by **11 September 2024**.

An applicant will pass the entrance examination if his/her ranking number based on the score obtained in the entrance examination is lower than or equal to the number of applicants who are to be admitted to the programme. The number of admissions in the first and the supplementary round shall be determined by the Admissions Board at its first meeting. The entrance examination for all Bachelor degree programmes shall take the form of a written test or an oral examination. If the number of applicants is less than or equal to the number of applicants who can be admitted to a given study programme, the Dean, in agreement with the Head of Department and the guarantor of the study programme, may decide to admit all applicants who have fulfilled the legal requirement without holding an entrance examination.

Completing secondary education abroad:

If you have completed secondary school abroad, you must:

- Meet the conditions for the assessment of foreign education for the purposes of the admission procedure in accordance with Rector's Directive No. 34R/2017

https://inis.zcu.cz/cgi/verso.fpl/dload/23857/34R-2017-D4-UZ-Postup_pri_uznavani_zahranicniho_vzdelani_a_kvalifikace.pdf

and the Decree of the Dean of the Faculty of Arts No. 3/2022

<https://www.ff.zcu.cz/rest/cmisis/document/workspace://SpacesStore/81dbf6ec-44d9-4797-9e84-ed78683e52ee;1.0/content>

and provide the documents prescribed therein; or

- submit the original or an officially certified copy of the nostrification (validation of foreign education) or an equivalent form resulting from the concluded and valid international treaties of the Czech Republic on mutual recognition of secondary education.

Study programmes:

Archaeology

The entrance exam comprises of a written test containing questions of archaeology (mainly archaeology of Bohemia), history, and geography.

Foreign Languages for Business

Specialisations:

English – French

English – Russian

English – German

The entrance exam is a written test in both languages of the chosen specialisation, i.e. English (level B2+ of CEFR) and either French (level B1+ of CEFR), Russian (level A2+ of CEFR) or German (level B1+ of CEFR). The tests check the lexical and grammatical knowledge and skills in the chosen foreign languages in the form of multiple-choice questions and verify an understanding of the culture, history and geography of the respective language areas.

Philosophy

The entrance exam comprises of a written test, which includes questions that test general cultural knowledge and aptitude for study. In particular, it verifies the ability to work with Czech scholarly texts – text comprehension, analysis and interpretation, including verification of knowledge of the Czech language.

History

The entrance exam comprises of a written test, which contains fifty questions of the world and Czech history, philosophy, art history, and a general political and cultural-historical knowledge.

Humanities Studies

The entrance exam comprises of a written test, which includes questions that test general cultural knowledge and aptitude for study. In particular, it verifies the ability to work with Czech scholarly texts – text comprehension, analysis and interpretation, including verification of knowledge of the Czech language.

Cultural Studies of the Middle East

The entrance exam comprises of a written test consisting of 70 questions of the culture, history and religion of the Middle East and North Africa regions, and of a general knowledge (social sciences, history, art, etc.).

International Regional Studies

Specialisation: British and American Studies

European Studies

The entrance examination takes the form of a single written test for both specialisations. The test contains sixty questions on social science background, realities of contemporary international politics, human geography, and modern political history. The candidate chooses the specialisation on the day of enrolment.

Social and Cultural Anthropology

The entrance exam comprises of a written test containing fifty questions of social sciences and humanities, Czech and international literature, art history, and of a general cultural knowledge. Due to the nature of the programme, the entrance exam also includes a written test with ten questions verifying basic knowledge of the English language.

Social Work

The entrance exam is a written test with questions on the basics of social sciences, general cultural, historical, and political knowledge, and on the area of social work.

Society and Politics

Specialisation: Sociology

Political Science

The entrance examination takes the form of a single written test for both specialisations. The test includes questions on social science background and a general cultural, historical, and political knowledge. The candidate chooses the specialisation on the day of enrolment.

Admission requirements for the follow-up Master study programmes:

Admission to follow-up Master studies is conditional on the completion of a Bachelor or Master study programme and passing the entrance exam.

Applicants must prove that they have completed their bachelor's or master's studies by uploading an officially certified copy of their diploma or the university's certificate of successful completion of the state final examination into the e-application form by **11 September 2024**.

An applicant will pass the entrance examination if his/her ranking number based on the score obtained in the entrance examination is lower than or equal to the number of applicants who are to be admitted to the programme. The number of admissions in the first and second rounds shall be determined by the Admissions Board at its first meeting. The entrance examination for all study programmes shall take the form of a written test or an oral examination, or the combination of these, in accordance with the requirements set out below.

Successful completion of a Bachelor's or Master's degree programme abroad

If you have completed a university degree abroad, you must:

- Meet the conditions for the assessment of foreign education for the purposes of the admission procedure in accordance with Rector's Directive No. 34R/2017

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and provide the documents prescribed therein; or

- submit the original or an officially certified copy of the nostrification or an equivalent form resulting from the concluded and valid international treaties of the Czech Republic on mutual recognition of education.

Study programmes:

Area Studies: Bavarian Studies

The entrance exam consists of a written test in the German language and the knowledge of cultural and linguistic facts about Germany (with an emphasis on Bavaria) and an interview in German (the student's motivation for the selected study programme, grasp on the Czech-German and Czech-Bavarian relations within the European context, knowledge of the current affairs in the area, presentation of the bachelor thesis or the student's other

potential activities related to Czech-German and Czech-Bavarian relations or their experience with living, studying or working in Germany).

Archaeology

The entrance exam comprises of an oral interview, during which the committee shall assess the applicant's knowledge of archaeology and their motivation to study.

Philosophy for Artificial Intelligence

The entrance exam is taken in the form of a written test and an oral interview. The written part tests the applicant's ability to think analytically (solving logical problems) and to work with a foreign-language scholarly text (interpreting a scholarly text in English). The oral interview tests the candidate's knowledge of the main topics of the study programme and overall motivation to study. The questions will be based on the list of literature brought by the candidate and on the applicant's own work (qualification theses or seminar papers) thematically related to the study programme.

Humanities Studies

The entrance examination has the form of an interview during which the committee assesses the applicant's general cultural knowledge and overall study motivation. The exam is focused on questions about philosophy, history, religious studies, and the history and theory of art (literature, painting, sculpture, architecture, and film) of the European countries above all, but they can have a global context as well. The questions are based on the applicant's list of specialised literature and their own qualifying work (bachelor or diploma thesis).

Cultural Studies of the Middle East

The entrance exam takes the form of a written test, which contains 60 questions focused on the culture, history, and religion of the Middle East and North Africa region with an emphasis on the 20th and 21st century as well as the basics of selected humanities and social sciences.

International Relations

Specialisation: Security Studies

Politics in the European Union

The entrance exam comprises of a single written test for both specialisations containing forty questions of the realities of contemporary international politics, modern political history, international organisations, international security, and political geography. The candidate chooses the specialisation on the day of enrolment.

Modern History

The entrance exam takes the form of an oral interview, during which the committee assesses the applicant's knowledge of world and Czech history and general cultural and historical outlook, and evaluates their motivation and intellectual and personal aptitude for studying. The interview questions will be based on a reading list that the applicant must provide at the entrance examination.

Political Science

The entrance exam takes the form of a written test containing 40 questions that cover the realities of contemporary politics, the development of political thinking, the basics of political theory and political philosophy, comparative political science, and political geography.

Social and Cultural Anthropology

The entrance exam takes the form of a written test containing 50 questions from anthropological disciplines (social and cultural anthropology, biological anthropology, and applied anthropology); the test may also include additional questions from social sciences and humanities, Czech and foreign literature, art history, and international relations.

Sociology

The entrance exam takes the form of a written test, which contains questions covering the methods of social science research, the analysis of sociological data, classical and contemporary sociological theory, and general sociology. Since the study requires advanced knowledge of the English language and at least a basic knowledge of scholarly social science terminology in English, some of the exam questions are formulated in the English language.

Admission requirements for the doctoral study programmes:

To be admitted to a doctoral study programme the applicant must have completed a Master study programme and passed the entrance exam that comprises of an admission interview. Proof of completion of the Master's degree must be uploaded to the e-application form or handed in no later than on the day of the entrance examination. At the admission interview, the candidate presents the proposal of the intended dissertation and their other publishing activities, if any.

Applicants primarily choose from a range of dissertation topics published at www.ff.zcu.cz.

Your own dissertation topic can only be proposed if it is in line with the focus of your chosen doctoral programme.

In the admission interview, the applicant's overall academic preparedness for doctoral studies is assessed.

Successful completion of a Master's degree programme abroad

If you have completed a university degree abroad, you must:

- Meet the conditions for the assessment of foreign education for the purposes of the admission procedure in accordance with Rector's Directive No. 34R/2017

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and provide the documents prescribed therein; or

- submit the original or an officially certified copy of the notification or an equivalent form resulting from the concluded and valid international treaties of the Czech Republic on mutual recognition of education.

Required supplements to the application for doctoral studies:

- structured CV
- a brief statement of reasons for the application
- a dissertation project of approximately 3-8 pages, including a list of relevant literature. In the project, the applicant shall also explain the reasons for the choice of the thesis topic.

Recommended supplements:

- proof of work experience
- list of publications, etc.

This Decree shall enter into force and effect on 1 June 2024.

PhDr. David Šanc, Ph.D., m. p.
Dean of the Faculty of Arts, UWB