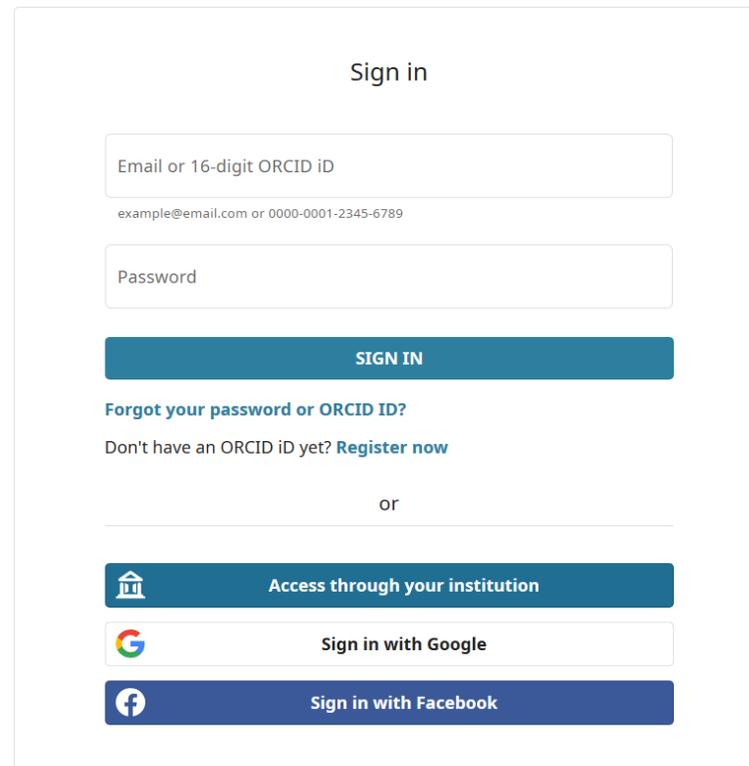


Instructions for importing publications from Scopus to ORCID (linking Scopus ID and ORCID ID)

1 . Log in to your ORCID account

You can sign up at <http://orcid.org>. If you do not have an ORCID account, please register using the Register now option.



The image shows a screenshot of the ORCID sign-in page. At the top, it says "Sign in". Below this, there are two input fields: "Email or 16-digit ORCID iD" and "Password". The email field contains the text "example@email.com or 0000-0001-2345-6789". Below the input fields is a blue button labeled "SIGN IN". Underneath the button, there is a link that says "Forgot your password or ORCID ID?". Below that, there is a link that says "Don't have an ORCID iD yet? Register now". A horizontal line with the word "or" in the center separates the sign-in options from the social login options. Below the line, there are three buttons: "Access through your institution" (with a building icon), "Sign in with Google" (with the Google logo), and "Sign in with Facebook" (with the Facebook logo).

2. Add publications from Scopus

Scientific results (publications) can be added using various options (e.g. Scopus, CrossRef, manually, etc.). You can add publications via Scopus while linking the ScopusID and ORCID = ORCID will be displayed in the Scopus database.

In the Works tab you can see a list of publications

Add details of society or association memberships and donations of time or other resources in the service of an organization. [Learn more about adding a membership or service to your ORCID record](#)

▼ **Funding (0)**

⊕ Add ≡ Sort

Add grants, awards and other funding you have received to support your work. [Learn more about adding funding information to your ORCID record](#)

▼ **Works (21)**

⊕ Add ≡ Sort

Select all (21) Items currently selected (0)

Actions

Care for children with physical disabilities in the First Czechoslovak Republic, Prvorepubliková péče o děti s tělesným postižením

Search & link

Add DOI

Add PubMed ID

Add BibTeX

Add manually

🔍 Nápověda

Add details of society or association memberships and donations of time or other resources in the service of an organization.

Link works

them to your... [Show more](#)

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Find research outcomes in OpenAIRE Research Graph

Redalyc

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Research Data Australia enables the discovery of datasets from Australian research organisations, government agencies, and cu... [Show more](#)

Scopus - Elsevier

Import your Identifier, profile and publications. The wizard helps you find the correct Scopus profile and to confirm your publications. You can then import the identifier and list of publications into ORCID. Any changes you make will be submitted to the Feedback team to update your Scopus profile. [Show less](#)

The Lens

The Lens serves global patent and scholarly knowledge on a public good platform, enabling you to import all your scholarly wo... [Show more](#)

On the main tab, click on **Add works + Search & link**

In the **Search & link** list, search and select the **Scopus** database

3. Profile Scopus

In the Documents tab you can look at the publications and check if they belong to you

Select all your profiles and click NEXT in the bottom right corner. You can navigate to your profile by using the affiliation of your profile or the most recent publications

Note: If your profile exists on Scopus with a different name, you can add additional variants of your name by clicking on Add name variants in the bottom right corner and then click on Start

1 Select profiles | 2 Select profile name | 3 Review publications | 4 Review profile | 5 Send Author ID | 6 Send publications

Select your Scopus profiles

Please select all profiles that contain publications authored by you and click the next button to continue

You searched for: Authorname: **Novotný, Lukáš** | edit

Sort by: Relevancy

All	Authors	Documents	Subject area	Affiliation	City	Country
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> 375	Computer Science, Engineering, Neuroscience, Chemistry, Energy, Materials Science, Physics and Astronomy, Immunology and Microbiology, Medicine, Biochemistry, Genetics and Molecular Biology, Chemical Engineering, Multidisciplinary, Mathematics, Pharmacology, Toxicology and Pharmaceutics, Environmental Science	ETH Zürich	Zurich ZH,	Switzerland
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> 8	Engineering, Mathematics, Computer Science	Czech Technical University in Prague	Prague	Czech Republic
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> 1	Physics and Astronomy, Engineering, Materials Science	ETH Zürich	Zurich ZH,	Switzerland
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> 1	Environmental Science, Energy, Social Sciences	University of Chemistry and Technology	Prague	Czech Republic

4. Choice of preferred name

Scopus | ORCID

1 | [Select profiles](#)

2 | **Select profile name**

3 | Review publications

4 | Review profile

5 | Send Author ID

6 | Send publications

Select the preferred profile name

Please select the preferred name for your unique author profile.

There are always instructions in each step that tell you how to proceed

Profile name

[back](#) |

Next

Choose your preferred profile name and click NEXT

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5. Review and selection of publications

1 | [Select profiles](#) > 2 | [Select profile name](#) > **3 | Review publications** > 4 | Review profile > 5 | Send Author ID > 6 | Send publications

Review your authored publications

Please indicate below which of the 8 publications are authored by you.

	Document Title	Author(s)	Date	Source Title
<input checked="" type="checkbox"/>	Health service of the First Czechoslovak Republic and its approach to oncological diseases, Zdravotnictví první Československé republiky a její přístup k onkologickým nemocem	Tóth, A., Tóthová, V., Hladík, J., Drábek, J., Novotný, L., Červený, M.	2022	Onkologie (Czech Republic) 16 (6) ,pp.337
<input checked="" type="checkbox"/>	On the issue of compulsory vaccination in the First Czechoslovak Republic, K problematice povinného očkování v první Československé republice	Novotný, L., Tóth, A., Tóthová, V., Červený, M.	2022	Prakticky Lekar 102 (4) ,pp.213
<input checked="" type="checkbox"/>	Setting up the system (development) of health and social care for mother and child in Czechoslovakia in 1918-1938, Nastavení systému (rozvoj) zdravotně-sociální péče o matku a dítě v Československu v letech 1918-1938	Tóthová, V., Tóth, A., Novotný, L., Červený, M., Drábek, J., Hladík, J.	2022	Pediatric pro Praxi 23 (6) ,pp.429
<input checked="" type="checkbox"/>	Care for children with physical disabilities in the First Czechoslovak Republic, Prvorepubliková péče o děti s tělesným postižením	Tóthová, V., Tóth, A., Novotný, L., Červený, M., Hellerová, V., Kratochvílová, I., Hladík, J.	2022	Pediatric pro Praxi 23 (2) ,pp.148

Mark your publications with the green button

Mark publications that are not yours with a red cross

If everything is OK, confirm the action by clicking NEXT

6. Find and add missing publications

Setting up the system (development) of health and social care for mother and child in Czechoslovakia in 1918-1938, Nastavení systému (rozvoj) zdravotně-sociální péče o matku a dítě v Československu v letech 1918-1938
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Care for children with ph...
[View in Scopus](#)

Sudeten German Party O...
[View in Scopus](#)

The british legation in pr...
[View in Scopus](#)

Konrad henlein's visits t...
[View in Scopus](#)

British legation in Pragu...
[View in Scopus](#)

Tothova, V., Toth, A., Novotný, L., Červený, M., Drábek, J., Hladík, J. 2022. *Pediatric pro Praxi* 23 (6) ,pp.429

Search for missing documents

Look up the documents that are not listed by using the form below. Please be aware that some documents might not be in Scopus at the moment and therefore will not be shown.

Article title:
E.g., "heart attack" AND stress

Note: If some publications are missing from the list, you can try to find them by clicking Search for missing documents

Use keywords or publication title to find missing publications

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7. Scopus profile check

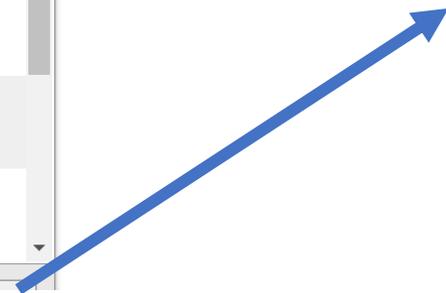


Review the Scopus profile

Please review the information below to ensure that the data to be sent to ORCID is correct.

Profile: Novotný, Lukáš				
1	Health service of the First Czechoslovak Republic and its approach to oncological diseases,Zdravotnictví první Československé republiky a její přístup k onkologickým nemocem	Tóth, A.,Tóthová, V.,Hladík, J.,Drábek, J.,Novotný, L.,Červený, M.	2022	Onkologie (Czech Republic) 16 (6) ,pp.337
2	On the issue of compulsory vaccination in the First Czechoslovak Republic,K problematice povinného očkování v první Československé republice	Novotný, L.,Tóth, A.,Tóthová, V.,Červený, M.	2022	Prakticky Lekar 102 (4) ,pp.213
3	Setting up the system (development) of health and social care for mother and child in Czechoslovakia in 1918-1938,Nastavení systému (rozvoj) zdravotně-sociální péče o matku a dítě v Československu v letech 1918-1938	Tóthová, V.,Tóth, A.,Novotný, L.,Červený, M.,Drábek, J.,Hladík, J.	2022	Pediatric pro Praxi 23 (6) ,pp.429
4	Care for children with physical disabilities in the First Czechoslovak Republic,Prvorepubliková péče o děti s tělesným postižením	Tóthová, V.,Tóth, A.,Novotný, L.,Červený, M.,Hellerová, V.,Kratochvílová, I.,Hladík, J.	2022	Pediatric pro Praxi 23 (2) ,pp.148
5	Sudeten German Party Complaint to the League of Nations and the Situation of the German Minority in Czechoslovakia,Жалоба партии судетских немцев в Лигу Наций и положение немецкого меньшинства в Чехословакии	Novotný, L.	2021	Vestnik Sankt-Peterburgskogo Universiteta, Istoriya 66 (4) ,pp.1177

In the Review profile section, check your profile details and then click NEXT



8. Sending Scopus ID to ORCID

Scopus | ORCID

1 | [Select profiles](#) | 2 | [Select profile name](#) | 3 | [Review publications](#) | 4 | [Review profile](#) | **5 | Send Author ID** | 6 | [Send publications](#)

Send the Scopus ID to ORCID

Thank you for checking your profile. Your Scopus ID is now ready to be sent to ORCID.

E-mail*

Please enter your institutional or professional email address (e.g. name@university.edu).

[back](#) | **Send Author ID**

Fill in your email and click on the Send Author ID button (linking Scopus Author ID to ORCID)

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9. Import of publications from Scopus to ORCID

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1 | [Select profiles](#) > 2 | [Select profile name](#) > 3 | [Review publications](#) > 4 | [Review profile](#) > 5 | [Send Author ID](#) > **6 | Send publications**

Scopus Author ID submitted

Your Author ID has been sent to ORCID. However, before we can send your publication list we must ask your permission. If you wish to send your list of publications to ORCID, please continue to the next step. Alternatively you can return to ORCID.

[return to ORCID](#) |

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To send a list of publications to ORCID, click on Send my publication list. The sent publications will be emailed to you and will now be visible in your ORCID profile in the Works tab

10. Import of publications completed

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Scopus documents submitted

Thank you for your request. We have now also sent your publication list to ORCID.

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Import of publications from Scopus to ORCID was completed

Click on Return to ORCID to check if publications have been added

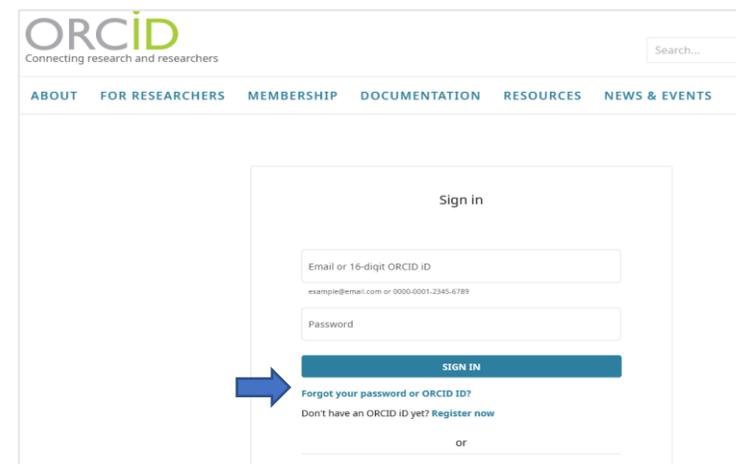
Often FAQ:

1. Forgotten password/problem with login name in ORCID :

- Use the link <https://orcid.org/reset-password> or contact support:<https://support.orcid.org/hc/en-us/requests/new>
- you can also have a password change sent to your email



You can set the ORCID page to English



2. Edit and update ORCID profile data

- You can edit the ORCID data at any time in the **Account settings/Nastavení účtu**
- What to do if your ORCID profile is not public → After logging into ORCID, click on your name in the top right corner and go to the Account settings/Nastavení účtu a umožněte **Visibility preferences/Nastavení viditelnosti: Everyone/Každý**
- You can edit your account details using the pencil icon next to each tab

Often FAQ:

3. What to do if a researcher has changed affiliation and email address

- If the researcher has changed the email address they use to log into their profile and no longer has access to it, the account information needs to be updated. If he/she remembers the password, he/she logs into his/her account and changes the email (pencil icon). If he/she does not remember the password, he/she should contact [Support ORCID](#).
- **Note:** The ORCID iD remains with you throughout your professional career, regardless of the institution you are currently working in. If you change your place of employment, you can update your account with the new information and affiliation. The ORCID iD is a unique identifier of the author (scientist, academic, researcher) as a person, regardless of current or previous jobs or, where applicable, the overlap of multiple jobs. So definitely do not set up a new iD and use your existing one.
- 4. Duplicitní ORCID/Scopus ID
- If you have a duplicate ORCID, you must keep one profile and cancel the other. Before cancelling a duplicate account, check with the library for OBD and RIV to see if you have already entered the identifier into OBD and sent it to RIV. To cancel a duplicate account, go to your primary profile in the **Account settings – Remove Duplicate Record**. You will be prompted to enter the ORCID number of the profile you want to delete and the password for that profile.
- When the duplicate record is removed, the email address that is attached to it will be added to your primary ORCID, the duplicate record and all other information in the record will be removed.
- If you no longer have access to this email account and do not remember the password, please contact [support ORCID](#) see  link
- For more information read here : <https://info.orcid.org/cs/ufags/i-have-a-duplicate-orcid-account-how-can-i-remove-it/>
- Scopus ID: support contact : <https://service.elsevier.com/app/contact/supporthub/scopuscontent/>; also in this case it is necessary to contact the library and consult the authors to keep the identifier registered in the OBD system!