

Dean's Instruction No. 21D/2020

ACTIVATION OF THE CRISIS PLAN

with implemented Amendment No. 1 – 11 and Amendment No. 12 from 23. 11. 2021

Following the current measures issued by the Ministry of Health of the Czech Republic in connection with the COVID-19 disease

I am launching a crisis plan as instructed by the Dean' Instruction No. 20D/2020.

At the same time, the faculty crisis committee is established.

Entry of employees into the workplace

- (1) Personal presence at the workplace is possible only if the employee staying more than 12 hours abroad, who is obliged to undergo a test for the presence of the SARS-CoV2 virus before or after entering the territory of the Czech Republic:
 - a. submits the result of the test for the presence of SARS-CoV2 virus with a negative result, or
 - b. proves to the contact person that he / she is exempted from the test obligation.
- (2) Personal presence at the workplace of the employees who, in connection with their stay in countries with a low or medium risk of COVID-19, are subject to the obligation, resp. the possibility to undergo the test only in the Czech Republic is permitted, provided that until the test result this employee is obliged to wear a respiratory protective device, which means a respirator or similar device (without exhalation valve) with protection class at least FFP2 or KN95.
- (3) Employees are instructed to inform contact persons about trips abroad lasting more than 12 hours for countries with a low, medium, high, very high, and extreme risk of COVID-19 and trips longer than 24 hours for neighboring countries.
- (4) Contact persons are:

- KEE – Ms Glaserová,	- KET – Mr Řeřicha,
- KEI – Ms Vítková,	- KEV – Ms Hebrová,
- KEP – Ms Peckertová,	- RICE, Dean's Office – Ms Pangráčová.
- (5) Employees who are covered by an exemption under paragraph 1 shall document this exemption to the contact person of the workplace before entering the workplace.
- (6) An employee who is not allowed to enter the workplace performs home-office work in agreement with his superior.
- (7) Employees are obliged to undergo a rapid antigen test once a week to determine the presence of SARS-CoV-2 virus, at the contact person who records the test result. The employee undergoes the first antigen test no later than November 29, 2021. This obligation does not apply to persons who:

- a. are vaccinated against COVID-19 and at least 14 days have elapsed since the completed vaccination schedule according to the summary of product characteristics, or
 - b. have undergone laboratory-confirmed COVID-19 disease, the ordered isolation time has elapsed and no more than 180 days have elapsed since the first positive rapid antigen test (RAT) for SARS-CoV-2 antigen or RT-PCR test for SARS-CoV-2, or
 - c. have undergone a negative RT-PCR test for the presence of SARS-CoV-2 in the last 7 days, or
 - d. have undergone a rapid antigen test for SARS-CoV-2 by a healthcare professional in the last 7 days with negative results.
- (8) Contact persons shall keep records of the tests performed, in the scope of the name of the tested employee, the date of taking the test and its result.
- (9) Employees must prove the facts pursuant to paragraph 7 to the contact person, namely:
- a. vaccination is proven by the presentation of a national certificate of vaccination or a certificate of vaccination issued in accordance with the European Union Regulation on the EU digital certificate COVID,
 - b. other facts by an entry in the Infectious Diseases Information System or by a certificate issued by the health service provider.
- (10) In the event of a positive result of the antigen test, the employee shall immediately leave the workplace, inform his / her superior and report this fact to his / her general practitioner. Until the submission of a negative RT-PCR test, the employee performs his work from home in agreement with his superior.
- (11) Superior employees keep records of the presence of employees at the workplace.

Entry of doctoral students into the FEE premises

The conditions set out in points 4, 7 to 10 of the previous section apply similarly to students of doctoral study programs at FEE.

Presence of employees and students of doctoral study programs on the premises of FEE

- (1) Employees and students of doctoral study programs carried out in full-time form, who participate in conducting seminars, laboratory exercises, measurements in the laboratory within the final theses (hereinafter referred to as teachers) are required to wear a respirator min. class FFP2 or KN95.
- (2) During lectures, all teachers are recommended to use a respirator min. class FFP2 or KN95 and keep distance from students min. 2 m.
- (3) Meetings of teams and working groups, meetings of FEE bodies, or negotiations with external entities may be carried out physically in a maximum number of up to 10 people, provided that all participants in this event will have a respirator min. class FFP2 or KN95 on for the entire duration of the meeting, and the spacing of individual persons will be maintained min. 2 m. Negotiations with a larger number of participants will take place online.

Entry of students to the FEE premises

- (1) The personal presence of the student is possible only if the student is entitled to enter the school facility in accordance with the currently valid measures.
- (2) Students are required to use a respirator of at least FFP2 or KN95 class at all FEE schedule events.
- (3) Students are obliged to wear a respirator of class at least FFP2 or KN95 also in the common areas of FEE.

Presence of external persons on the FEE premises

- (1) The presence of external persons, i.e. persons who do not have an employment relationship at UWB or are not UWB students, is possible provided that these persons do not show signs of respiratory disease accompanied by symptoms of COVID-19 and must meet one of the following conditions:
 - a. are vaccinated against COVID-19 and at least 14 days have elapsed since the completed vaccination schedule according to the summary of product characteristics, or
 - b. have undergone laboratory-confirmed COVID-19 disease, the ordered isolation time has elapsed and no more than 180 days have elapsed since the first positive rapid antigen test (RAT) for SARS-CoV-2 antigen or RT-PCR test for SARS-CoV-2, or
 - c. have undergone a negative RT-PCR test for the presence of SARS-CoV-2 with negative results in the last 72 hours, or
 - d. have undergone a rapid antigen test in the last 24 hours for the presence of SARS-CoV-2 virus by a healthcare professional with a negative result, or
 - e. have undergone a rapid antigen test at the contact person of the workplace to which the external person comes.
- (2) Contact persons shall keep records of antigen tests performed by external persons on site, to the extent of the name of the external person, the date of the test and its result. The contact person archives this information for a period of 14 days.
- (3) When staying in all FEE premises, all external persons are obliged to wear a respirator min. class FFP2 or KN95.

prof. Ing. Zdeněk Peroutka, Ph.D.

Dean of the Faculty of Electrical Engineering,
University of West Bohemia